

CONDITIONS AND TERMS OF COMPUTER USE

NEWFIELD PUBLIC LIBRARY

1. You must be a registered borrower at the Newfield Public Library
2. Users must sign in before using the computers, indicating their acceptance of this computer use policy. Computers will be available on a first come, first served basis. Effective July 1, 2004 library patrons may use the computers for 30 minutes. If no one is waiting to use a computer, you may use it for an additional 30 minutes. Each user will be limited to one hour of computer use per day.
3. Anyone under the age of 18 wishing to access the Internet must have a parent or guardian sign their agreement form at the library, which will be kept on file at the library. Children under the age of 10 must be accompanied by and supervised by a parent or guardian while using the computer. The library reserves the right to notify parents/guardians regarding misconduct by minors.
4. No more than two persons, each of whom must have a signed agreement form on file, will be allowed at a computer at a time.
5. The library is not responsible for any damage or loss of data that may occur while using its computer equipment.
6. Parents are responsible for any damage done to the library equipment or materials by their children. Tampering with, altering, editing, or damaging the computer hardware or software will be grounds for revocation of computer use privileges, and may result in suspension of library privileges.
7. User may not install their own software or save any files on the library computer's hard drive. Files/documents may be stored on a flash drive. Users may not download any files/programs of any type on the library computers.
8. Any user accessing material deemed inappropriate by the Newfield Public Library will be told to no longer access that site and will be suspended from using the computer for 2 weeks. Any further incidences by the same user will result in permanent loss of computer privileges. The library reserves the right to monitor and verify computer use.
9. Printer use will be charged at \$.10 per page for black and white and \$.25 per page for color.
10. All computers will be logged off 15 minutes prior to closing.

Revised: 5/10/02, 1/27/03, 6/21/04, 6/19/12