

How to Join a Zoom Meeting

Either:

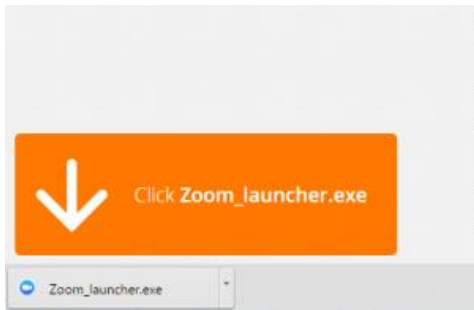
click on the Zoom link you may have been provided. It will look something like this:
<https://us04web.zoom.us/j/416715434>

Or

Go to Zoom's website and select Join A Meeting or click <https://us04web.zoom.us/join>. Enter the Meeting ID that you have been provided, it will be a 9 or 10 digit number.

If you are joining from a mobile device (Android smartphone/tablet, Apple iPhone/iPad), then it will simply prompt you to download the Zoom Cloud Meetings app from the App/Play Store.

If joining from a computer, when entering a Zoom meeting for the first time from a computer you will need to download a small application file. This process is easy to complete on all commonly used browsers. The example below is using Google Chrome.



Google Chrome should automatically download the file and point to it as shown above. Clicking on the Zoom_launcher.exe file will install Zoom, there will be a short pause before a blue progress bar appears indicating the installation.

If an 'Application Launcher' or 'External Protocol Request' box appears simply tick the 'Remember my choice...' option box and then click 'OK'

Just before entering the meeting you will be prompted to enter a display name. This name is simply to identify you in the meeting.

You will then be prompted how you wish to join your audio. If you want to use your computer audio (which uses your speakers and microphone) select Join Computer by Audio. If you want to join audio via the telephone, call the number provided.

If you are unable to join from Zoom on a computer or mobile device then you can join on the telephone instead by calling the number provided and entering the Meeting ID when prompted.