

Newfield Public Library
Board of Trustees
April 19, 2022

Present: S. Chaffee, A. Birch, T. Szebenyi, A-M. Esposito, T. Kubinec-Smith, R. Hunsinger, T. Albert

Meeting was called to order at 6:12 PM

Review of Minutes: March minutes were reviewed. Tom made a motion to approve minutes as written. Ann-Marie seconded. All were in favor.

Open Floor to the Community: None

Director report:

Sue reviewed March programs. See director's report for full details. Highlights below:

March programs were excellent and well attended.

The backstage event for the play went well and NPL looks forward to doing the same event with the Middle School Play in the fall.

NPL applied for an outreach grant to support Recipe of the Month.

Upcoming events that need Board participation

- Poetry Reading Kathy Kramer – Saturday, April 23 3:00 pm
- Art Workshop – Saturday, April 30 1:00 pm
- Monarch Party – Saturday, May 7 11:00 am

Patron counts are increasing and event attendance is actually outpacing pre-COVID rates.

Grants:

- CFTC SRP grant applications approved \$4010
- CFTC Afterschool Program grant application approved \$3900
- United Way SRP grant waiting for response \$1550
- CFTC Resilient Communities grant application submitted \$8000
 - o Proposal to provide transportation to/from summer camp to boost attendance and increase participation in summer NPL programs.

Tammy makes a motion to approve the long-range plan as written. Tom seconded. All were in favor.

Treasurer's Report: Theresa discussed the financials for March.

The Treasurer's report contains a separate tab for History and Activities Center Revenue and Expenses. The following reports were distributed and reviewed prior to the meeting:

- March Treasurer Report
- 1Q22 Expenses Report
- 1Q22 Revenues Report
- 1Q22 Restricted Funds

March's opening balance was \$150,614.90 and the Closing balance was \$136,533.50. Tammy made a motion to pass the treasurer's report and pay March bills. Rachel seconded. All were in favor. None opposed.

Book Sale:

During COVID, the book sale remained open in the basement for browsing at patron leisure. NPL added a premium sale cart to the main floor and will close the bargain basement for regular sales.

Employee and Volunteer Appreciation Night will be May 2nd at 6:30 and will be a light family dinner. Sign up by April 25 to coordinate menu items.

Correspondence and Communications: None

Next meeting date: Tuesday May 17th at 6:00 PM

Tom made a motion to adjourn at 6:44 PM. Ann-Marie seconded. All were in favor.

Respectfully submitted,

Sara Adams