

Newfield Public Library
Board of Trustees
August 20, 2024

Present: Sue Chaffee, Amy Brown, Jessica Hsu, Amanda Birch, Cathy Griggs, Tom Szebenyi and Amy Kendrat. Rachel Hunsinger joined via Zoom.

Meeting called to order at 6:00pm

- **Review of minutes:**
 - Review of minutes from 7/16/24; Error noted and corrected in the spelling of Tom's name. Cathy made motion to approve, Jessica Seconded. All in favor, motion approved.

- **Open Floor:** No speakers

- **Treasurer Report:** Theresa was not in attendance but provided an overview of the financial reports for the past month; there are no concerns regarding revenue or expenditures at this time
 - Old Home Days book sale -made \$110.00
 - Yard Sale Days book sale -made \$285.50
 - Tom made motion to approve the current Treasurer Report, Cathy Seconded. All in favor, motion approved

- **Directors Report:** Sue presented:
 - Overview of July Programs: numbers were strong with the addition of the summer camps/programs (summer camp and adventure camp, OHD) that participated.
 - **Upcoming events that need Board participation: Celebration on Thursday, August 29 at 6 pm**
 - Review of Monthly Statistics/library usage: Circulation and Program Participation (event attendance) are up from previous years
 - Staffing/Volunteers: Aurora put in her notice. Last day is August 29.
 - Grants, Donations, Financial updates
 - Bullet Aid: \$2000 from Lea Webb not received yet
 - Grant ideas: New community sign (Masons), outdoor furniture and storage
 - Meetings/training: Sue continues with regular meetings with town, school and other community shareholders
 - Building and Technology:
 - Color printer was replaced
 - Backyard: Next step is to bring in more fill. Masons are talking to a contractor about it

- Book Drop – considering other options (first quote \$2800, 2nd contractor recommends purchasing external box)
 - Gutters and bird nests need to be addressed.
 - Newfield History and Activity Center (NHAC) Updates:
 - NHS waiting for town to put sign back up so they can finish ramp
 - 2024 is funded (Masons check received). 2025 budget conversation is ongoing

- **Correspondence and Communication:** None at this time

- **Old Business:**
 - Follow up- OHD
 - Ideas for future:
 - No sale, but a registration event with a book giveaway
 - Events with a craft–story of the hour with a corresponding activity
 - BINGO or punch cards that will advertise future sales or other incentives with books as prizes/giveaway
 - Follow up- book sale during yard sales: sales went well; a lot of the inventory has been sold
 - Summer reading program celebration on 8/29: let families/participants take as many books from the basement as they would like
 - Updates on the festival at Little Tree: this grant has been partially funded and we are still waiting for the second part of funding. Sue will develop a MOA once all funding is received to outline the funding and purpose of how the library is involved. This event will be September 14, 2024
<https://www.visitithaca.com/event/harvest-punch-festival/5198/>

- **New Business:**
 - Town funding (we need to send a request by 9/2 and need to decide if we are asking for an increase or not. **If you can, attend the presentation at the 9/26 meeting, 7pm at Town Hall.**)
 - Event for homeschool families (they have asked us to sponsor an event for them): this was initially asked after the Bells and Motley concert and bringing them back as an event for the community as well as at the request of a homeschool program. Logistics were discussed about who to keep the event open to all (time of day, should attendance be limited, etc.)
 - Fall vendor event request at Covered Bridge: the proceeds of this event would go to the library-ideally during homecoming (Oct. 5-12) weekend. This would be largely coordinated by the Covered Bridge Market; could we include the bag sale at the same time to help support the event?

- Next book sale: TBD
- Gingerbread contest - we will move the event to Halloween for 2024
- Election Day bake sale: TBD/plan on more info. to follow.

Next Meeting: September 17, 2024 at 6:00

Adjourn: Cathy made motion to adjourn; Amy K. Seconded. All in favor, motion approved

Meeting adjourned at 7:18pm

Respectfully submitted,
Amy Brown