

Newfield Public Library
Board of Trustees
June 18, 2024

Present: Sue Chaffee, Amy Brown, Theresa Albert, Amanda Birch, Tom Szebenyi,
Rachel Hunsinger Jessica Hsu, Cathy Griggs Amy Kendrat and Shelley Love

Meeting called to order at 6:04pm

- Review of minutes:
 - Review of minutes from 4/1/24; Rachel made motion to approve, Jessica Seconded. All in favor, motion approved.
- Open Floor: No speakers
- Welcome to Amy Kendrat and Shelley Love!
- Treasurer Report: Theresa provided an overview of the financial reports for the past month; there are no concerns regarding revenue or expenditures at this time.
 - Rachel made motion to approve the 5/2024 Treasurer Report, Tom Seconded. All in favor, motion approved.
- Directors Report: Sue presented:
 - Review of May Programs, including but not limited to:
 - Native Plants Workshop: Allison DeSario's Sunday programs have been well attended
 - Author Visit: Amanda Jaros Champion
 - School Budget Info Session
 - Afterschool Special: ended at the end of May, will resume again next fall
 - Ribbon cutting outreach event: About 120 attendees

The Board discussed other programming ideas like Dungeon and Dragons, a rocket club, chess, etc. and how to coordinate new interests and ideas
- Upcoming events that need Board participation
 - Summer Reading Program Concert on Monday, July 1 at 6:30 pm at the library
 - Old Home Days on July 26 (puppet show and workshop) and 27 (parade and book sale)

- Statistics: Sue reviewed the services that patrons are using; numbers remain consistent and there are no unusual aberrations.
- Staffing/Volunteers: Glenn Caslick is moving to FL. The Board discussed some kind of letter, gift, or expression of thanks for his time of service to the library
- Grants, Donations, Financial updates
 - Proposal to increase school tax funding from \$76,000 to \$81,000 passed 5/19/24
 - CFTC grant checks received: SRP, AS, and collaborative grant-Dusty and Dott
 - Bullet Aid: Received \$4000 from Anna Kelles, \$2000 from Lea Webb not received yet
 - Waiting on response from United Way grant submitted 3/27/24
 - NCC mini grant for Science Kits - \$300 received
- Grant ideas: New community sign (Masons), outdoor furniture and storage.
- Meetings/training: Sue continues with ongoing meetings with community collaborators
- Building:
 - Backyard: Next step is to bring in more fill. Masons are talking to a contractor about it.
 - Received quote for reconfiguring the book drop: \$2800. No quotes from 3 other contractors
 - Gutters and bird nests need to be addressed.
- Priorities
 - Summer Reading Program
 - Program Coordinator training
 - Marketing
 - Policy updates
- COVID Updates: We continue to distribute masks. Test kits are no longer available from Tompkins County.
- Newfield History and Activity Center (NHAC) Updates: NHS waiting for town to put sign back up so they can finish ramp. 2024 is funded. 2025 budget conversation is ongoing.

- Review board applications: Welcome to Amy Kendrat and Shelley Love. General discussion was held regarding the structure of the meetings, the expectations of what we hope to accomplish both short and long term planning.
 - Jessica made motion to approve Amy Kendrat as a Trustee in a 5 year term, Rachel Seconded. All in favor, motion approved.
 - Jessica made motion to approve Shelley Love as a Trustee in a 5 year term, Rachel Seconded. All in favor, motion approved.

Correspondence and Communication: Thank you notes and Newfield Writes Poetry submissions were shared with the Board

- Old Business
 - Community Arts update: the event is fully funded, events are planned to move forward this fall
- New Business
 - Old Home Days Parade: The Theme is the Roaring 20's, what do we want to do?
- Old Home Days: Books are \$1, BOGO coupons
- Community Yard Sale book sale TBD
- Narcan distribution: the committee discussed the potential of having Narcan at the library. After thoughtful consideration, the Board determined that instead of having Narcan available, library staff/patrons should utilize public resources (911, police, etc.)

Next Meeting: July 16, 2024 at 6:00

Adjourn: Rachel made motion to adjourn; Tom Seconded. All in favor, motion approved
Meeting adjourned at 7:10pm

Respectfully submitted,
Amy Brown