

Annual Meeting: Newfield Public Library

Board of Trustees

January 23, 2024

Present: Sue Chaffee, Amanda Birch, Jessica Hsu, Amy Brown, Tom Szebenyi, Tammy Smith

Meeting called to order at 6:32pm

- Review of minutes from the previous annual meeting; Theresa made motion to approve, Amanda Seconded. All in favor, motion approved.
- Open Floor: No speakers
- Directors Report: Sue presented an overview of 2023 programming with notable areas such as:
 - There were more programs and events offered in 2023 than in 2022. In 2024 we would like to include intergenerational connections within the community
 - 2023 fundraising brought in different ideas and venues (Comedy Night, Quarter Auction, Quilt Raffle). In 2024 we would like to think of innovative ideas that can generate funds as well as raise awareness of the library's services
 - Review of grants, aid and other funding sources; discussion about what will continue in 2024
 - Overview of staffing (both student and part time employees), including the funds designated for the Director medical and retirement investments
 - Summer Reading Program overview and statistics were shared
 - Ongoing collaboration with other community programs (NCSD, food pantry, Masons, etc.) to strengthen the connections between services
 - 2024 Theme: Adventure Begins at Your Library
 - Review of usage statistics-we are moving back towards pre-pandemic numbers!
 - 2024 Goals:
 - Programming ideas (Jessica suggested learning chess and a tournament)
 - Review of Policy: Amy will review policies that are due for updating
- Treasurer Report:
 - Theresa provided an overview of the 2023 financial year. Revenue increased since 2022, and all expenditures are aligned with the increased cost of living/goods/products/services

- Overview of grants, donations, and overall income. We remain consistently under budget with activities and programming
- CD's on file have had an increase of interest percentage

Tom made motion to approve the 2023 treasurer report, Tammy seconded. All in favor, motion approved

- Review of Trustee Terms and Updates: no updates needed
- Board Elections:
 - Tammy made motion to continue with the following officer positions for 2024:
 - Amanda Birch-President
 - Rachel Hunsinger-Vice President
 - Theresa Albert-Treasurer
 - Amy Brown-Secretary

Tom seconded. All in favor, motion approved

- The Board regretfully accepted the resignation of Tammy Smith as her term has expired and she will not be seeking a new term at this time. We appreciate her years of service and her willingness to volunteer with future events. *Thank you Tammy!*

- Updated Phone List: the phone list was reviewed and updated
- Meeting Dates 2024: **It is proposed that the meeting time change to 6:00pm**

February 20
March 19
April 16
May 21
June 18
July 16
August 20
September 17
October 15
November 19
December 17

- Valentine Bake Sale: we will plan on offering another bake sale; discussion regarding having gift items of varied prices included. Amy to reach out to Kristin

Black regarding cookies; Board members each volunteered an item/s for the sale, which runs 8am-6:30pm on 2/14/24

Correspondence and Communication: none at this time

Adjourn

- Amanda made motion to adjourn, Jessica seconded. All in favor, motion approved
- Meeting adjourned at 7:21pm

Respectfully submitted,
Amy Brown

HAPPY BIRTHDAY SUE!

THANK YOU TAMMY-WE'LL SEE YOU SOON! (you can't get rid of us that easily!)